

## Providing your Registration to Work with Vulnerable People details to the TRB

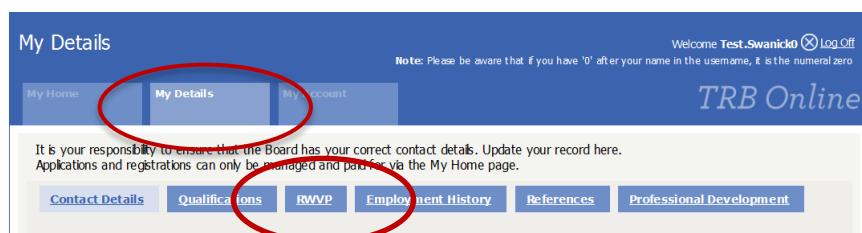
All Tasmanian teachers and Limited Authority to Teach holders must hold current **Registration to Work with Vulnerable People** (RWVP) (also referred to as a Working with Children check) with the [Consumer, Building and Occupational Services](#) division of the Department of Justice (DoJ) Tasmania.

You are required to record your current RWVP details in your TRB Online account. We do not require physical evidence of your RWVP as its status will be automatically validated by the DoJ.

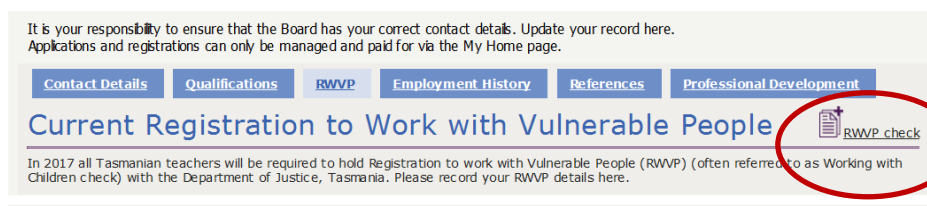
Ensure you have completed the RWVP application process with Consumer, Building and Occupation Services division of the DoJ, submitted the required proof of identity evidence, and organised the payment. Teachers in paid employment must ensure they have the correct class of RWVP. That is, the employment or employee classification, as opposed to the volunteer classification. [Read more](#).

**Please note:** Allow at least five business days between completing the RWVP process with the Department of Justice and recording this information in your TRB Online account.

1. Log into your TRB Online account (use password reset if required).
2. Click on the second blue tab, 'My details', and then the heading 'RWVP'



3. Click on the add button 'RWVP check'



4. Add your card/registration number (if your application to the DoJ has been approved) or your application number (if you have applied to the DoJ but not yet been granted) and click 'submit'.

