



Appeal Process

The Teachers Registration Board provides teachers with an appeal process, which draws on a commitment of all parties to an understanding of their rights and responsibilities in the recognition and assessment process.

If you disagree with actions taken or recommendations made by your assessors, you have the right to ask for a review.

You are entitled to ask for a review against summative decisions made by the assessors if:

- you believe that the outcome is invalid
- you feel that the process of assessment was invalid, inappropriate or unfair.

STEPS IN THE APPEAL PROCESS

- 1 Before requesting a formal review, you are required to discuss the matter with the assessors in an effort to reach an agreement on action needed.
- 2 If you are still unhappy, you must lodge a request for a formal review within four weeks of the date of assessment.

The [Application for Appeal](http://www.trb.tas.gov.au) is available on the Board's website: www.trb.tas.gov.au.

- 3 Upon receiving the request for a review, the Board will appoint an independent assessor to try to resolve the issue. This assessor may:
 - reaffirm the decision
 - recommend 'registration'
- 4 If you are still unhappy, you have a right of appeal to the Board.

At all times in the process you have the right to involve a 'support person' of your choice.

In all cases, processes will be:

- formal and impartial
- clearly defined and explained to the client
- known to both teachers and assessors at the commencement of assessment activities
- followed up by providing all review and appeal decisions and feedback in writing to the teacher with copies of all documentation attached to the teacher's file.