



Notes for Board Meeting - 28 July 2008

The meeting was held at Scotch Oakburn College, 85 Penquite Road Launceston. Nine members of the Board were in attendance, the remaining Board member had approved leave. The Manager, Registration and Administration and the Manager Professional Standards and Registration also attended the meeting. The CEO was an apology as she was required to attend a national meeting in Melbourne. The meeting began at 10:30 am.

Table of Contents

Registrations	2
Reports	2
CEO's report (Kerrie Moss)	3
Registration in the Polytechnic and Academy.....	3
Manager, Professional Standards and Registration (Mandy Reynolds-Smith).....	3
Teacher Preparation Sessions	3
Audit Processes	4
General Business.....	4
Board Emails.....	4
TRB Website.....	4
Course Approval Process	4
Provisional to Full Registration Advisory Committee Meeting.....	5
Next Board Meeting Date.....	6

Registrations

Registered Teachers as at 28 July '09:

Full Registration	8085
Provisional Registration	1847
Total	9932
Limited Authorities to Teach	125

Applications for Registration approved at this meeting

Granted Registration	1
Granted Provisional Registration	18
Total	19
Applications for LATs	7

Reports

CEO's report (Kerrie Moss)

All Board staff met together on the morning of 10 July to develop the '09/'10 Office Action Plan. The Plan will provide a focus for the work of the Board office throughout this financial year and ensure that office resources are targeted towards achieving Board goals and priorities.

Registration in the Polytechnic and Academy

The CEO has concluded a series of information sessions for Polytechnic teachers. The meetings were very successful - each discussion was different with participants sharing a range of views and issues based on their personal situations.

The CEO also met with the Academy CEO on Thursday 9 July to discuss the anticipated introduction of formal registration in 2010.

Manager, Professional Standards and Registration (Mandy Reynolds-Smith) Teacher Preparation Sessions

Since the last Board meeting Mandy has run sessions for the staff of Launceston schools, Devonport schools, St Peters Chanel and Smithton schools, St Patricks College and East Derwent Primary. She has also had several individual meetings with support teachers and beginning teachers from schools including Hutchins, West Launceston, St Johns Calvin, East Derwent Primary, Launceston Grammar, Clarence High and Ballarat College – King Island, regarding the process.

Audit Processes

During July Mandy has conducted audits at Newstead Campus –Polytechnic and East Derwent Primary. The audits continue to highlight areas that schools need to ensure that the right documents are kept and that the process is clearly documented.

General Business

Board Emails

All Board office emails are now addressed as name@trb.tas.gov.au – this includes the generic office email address: trb.admin@trb.tas.gov.au

TRB Website

The TRB website has been updated and is now live. Work will continue on the website with aim of enhancing useability and capacity for interactive communication.

Course Approval Process

The Board is currently working with UTAS to approve the new pre-service teacher degree courses being introduced in 2010. Board approval ensures that graduates have qualifications that meet registration requirements.

As part of this work the Board is meeting with an officer from the Victorian Institute of Teachers in mid July. UTAS Faculty of Education staff will be involved in this meeting.

Provisional to Full Registration Advisory Committee Meeting

A meeting of this Board sub-committee was held on Wednesday 22 July at the Catholic Education Office and was chaired by Majella Kelly.

Agenda items included:

1. Report – current state of affairs
2. Audit Report
3. Next Steps

[Table of Contents](#)

4. Future Role of Advisory Committee

Work to date was very positively received; no major issues or concerns were expressed with the provisional to full process.

The committee endorsed the proposed “Next Steps” which call for a focus on ensuring the provisional to full process continues to progress in a way that is sustainable over time.

These next steps include:

- Establishing a sustainable long term calendar of annual workshop sessions for teachers and principals
- Update and refine online support with the development of a new website
- Continue to build a foundation of knowledge in each school re the provisional to full registration process and assessment process
- Maintain the annual visit to UTAS campuses to speak with graduates about the process
- Facilitate annual workshops at the New Educators Conference
- Continue audits across the state
- Conduct an annual review of the process and refine where necessary.

The committee sees its role as ongoing with meetings occurring once or twice per year. Its purpose will be to assist in the annual review process and provide direction on refinements etc.

The committee will meet again in March 2010.

Next Board Meeting Date

The next Teacher Registration board of Tasmania meeting will be held on the 27th August, 2009 at the Catholic Education Office.